



# IUT

ISLAMIC UNIVERSITY OF TECHNOLOGY



## Staff Recruitment

*ORGANISATION OF ISLAMIC COOPERATION (OIC)*

BOARD BAZAR, GAZIPUR-1704

TEL: 9291250, 9291252; FAX: 9291260; WEBSITE: [www.iutoic-dhaka.edu](http://www.iutoic-dhaka.edu)

IUT welcomes applications from qualified candidates for the following positions:

Position	Department/Office	Salary
Lab / Office Attendant	MCE Dept. / Registrar's Office	GS-2:US\$ 150-7x16-262
Assistant Chef	Provost (Male) Office	GS-1:US\$ 105-5x16-185

### Allowances:

Housing allowance - 40%, applicable if accommodation cannot be provided on the campus, transport allowance, spouse allowance, and children allowance, interim allowance, cost of living allowance. Education allowance, medical benefits and end of service indemnity are available as per rules. Moreover, successful candidates, if coming from a member state of the OIC other than Bangladesh, will be awarded 40% international allowance instead of interim allowance as per rule.

Applicants from the host country, Bangladesh, should apply in hard copy, while those from other member-states of OIC may apply through e-mail ([establish@iut-dhaka.edu](mailto:establish@iut-dhaka.edu)) which should reach the office of the Chief of Establishment, IUT, Board Bazar, Gazipur, Bangladesh along with C.V., a passport size photograph and copies of all documents on or before 13 December 2019.

### Qualification and Experience Requirement:

#### Lab / Office Attendant

The candidates must have Secondary School Certificate or its equivalent qualification. S/he should have experience in MS Office. The candidates must not be more than 30 years of age.

#### Assistant Chef

The candidate must possess fairly good reading, writing and speaking abilities with physical fitness to work in a large kitchen and a total experience of not less than 5 years of cooking in student dormitory.